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**University/ Further Education Department**

**Membership Application Form**

|  |  |
| --- | --- |
| *Department Name* |  |
| *Department Address* |  |
| *Telephone Number* |  |
| *Email Address* |  |
| *Name of Contact Person* |  |
| *Contact Telephone Number* |  |

*Each department from the University/ Further Education Establishment must join individually*

*Annual Fee - £100 + VAT*

Cardholders

The Department is entitled to up to 6 Cardholders. These cards are non transferable and must only be used by the named person. Cardholders are only authorised to collect Scrap on behalf of the named Department.

|  |  |  |
| --- | --- | --- |
| Name of Cardholder | Position in Department | Cost |
|  |  | Included in Membership Fee |
|  |  | Included in Membership Fee |
|  |  | Included in Membership Fee |
|  |  | Included in Membership Fee |
|  |  | £6 (£5 plus VAT) |
|  |  | £6 (£5 plus VAT) |

How did you hear about Play Resource? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorised Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return application to Bryson Energy Play Resource, North City Business Centre, 2 Duncairn Gardens, Belfast, BT15 2GG or email [playresource@brysonenergy.org](mailto:playresource@brysonenergy.org)

Thank you for your membership application we will advise you as to whether your application has been approved via email. Once approved we will contact you for payment.

If you have any questions please contact us on: **028 9035 7548**

**Bryson Energy Play Resource Terms & Conditions of Membership**

Bryson Energy Play Resource is a registered charity operating as a social enterprise. Membership of Bryson Play Resource is open to any group or individual who adheres to Bryson Energy Play Resource’s Terms and Conditions of Membership.

Membership of Bryson Play Resource entitles groups and individuals to use the services provided by the charity.

• Anyone or any group using these services must be a current member.

• Membership cards are non-transferable. Only the persons named on the membership card can use the centre.

* Cardholders cannot bring non-cardholders into Bryson Play Resource.
* **Cardholders cannot collect on behalf of non-member groups. Failure to comply with this will result in membership being withdrawn.**
* We do not offer membership to Artist Collectives – each Artist must join individually. Please contact Claire on 02890 357548 for further information

VISITING OUR SCRAPSTORE

• Upon arrival at Bryson Energy Play Resource, membership cards must be scanned at reception.

• For Health and Safety reasons, all children must be accompanied by an adult.

• Some of our materials may be a hazard to children and will be taken at the discretion of the member.

FAIR USAGE POLICY

• Any materials supplied by Bryson Energy Play Resource must be used solely for the activities of the member group named on the membership. The materials must not be resold, exchanged, or used for any other purpose.

• Materials must not be used for commercial or private use. Any member found selling our free materials will have their membership withdrawn.

• Bryson Energy Play Resource reserves the right to place limits on quantities of materials collected.

• Bryson Energy Play Resource requests that members only take reasonable amounts of materials, Members are encouraged to not take more than is needed for their service.

• Bryson Energy Play Resource reserves the right to change the terms of the Fair Usage Policy as seen fit.

MEMBERSHIP ADMINISTRATION

• Renewal of Membership will be backdated to the date of expiry, and will last 12 months from that date, regardless of the date on which the renewal fee was received.

* Once your membership has lapsed past 6 months your group will have to apply for a new membership.

Bryson Energy Play Resource has the right to refuse or rescind membership to any group whom they feel contravenes the Bryson Energy Play Resource Terms and Conditions of Membership. A member has the right to appeal to the Management Board against such a decision. Bryson Energy Play Resource reserves the right to alter or otherwise add to these conditions by giving written notice.