

Room Hire



Booking Form

Name of Group : _____

Contact Person : _____

Contact Address : _____

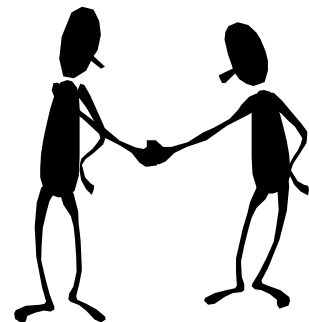
Telephone No : _____ Fax No: _____

Email Address : _____

Date(s) Required : _____

Time(s) Required: _____

Are you a member: Yes Membership Number _____
No



PRICES	Full Day	Half Day
Member	£75 + VAT	£55 + VAT
Non-member	£105 + VAT	£85 + VAT

Equipment available with Room Hire

Equipment (includes VAT)	Cost	Tick if Required
Data Projector	£5.00	
Overhead Projector	£5.00	
Flipchart (<i>includes paper and pens</i>)	£5.00	
Photocopying (per sheet)	£0.10	

Please note that although we do not provide catering we can provide details of catering services within the area.

Is there a particular room layout you would like to have? _____

Please specify any additional particular requirements :

As a representative of the above named group I have read the Terms and Conditions for Room Hire and agree to be bound by them.

Signed: _____ Date: _____

How did you hear about our room hire? _____

All bookings are considered as provisional until the **booking form is signed and returned by post or fax.**
RETURN TO: Play Resource, North City Business Centre, 2 Duncairn Gardens, Belfast, BT15 2GG
Fax: 028 9075 5596

Disclaimer: Play Resource cannot accept any responsibility for loss or damage to equipment, personal property or vehicles while